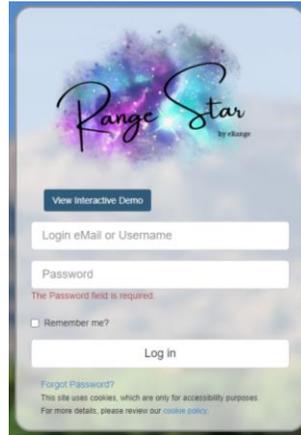




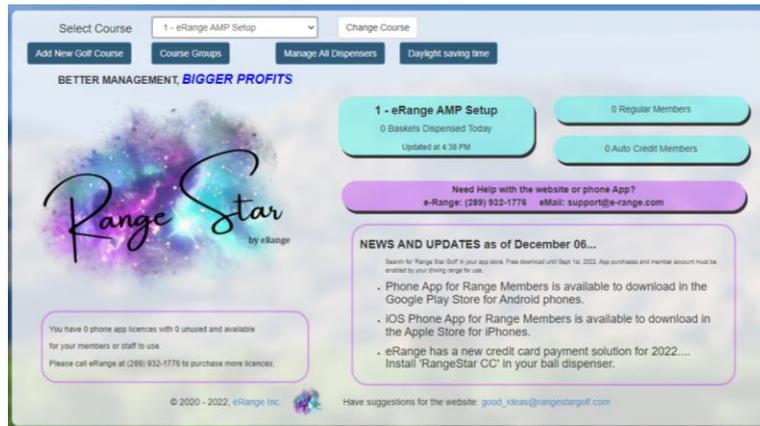
User Guide

How To Use RangeStar

Go to www.rangestargolf.com



After you log in to the website using your unique log in and password, you will see this screen.



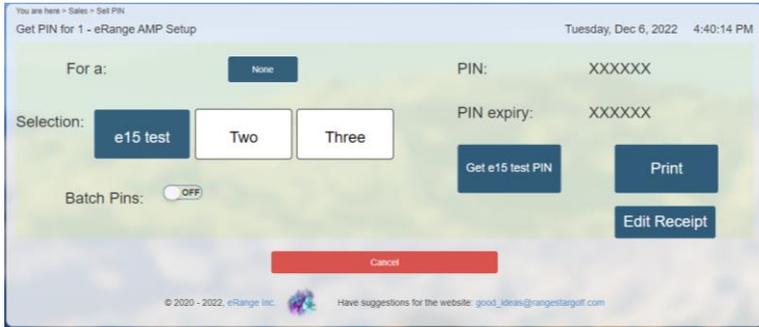
From this point you can go to any of the other tabs along the top.



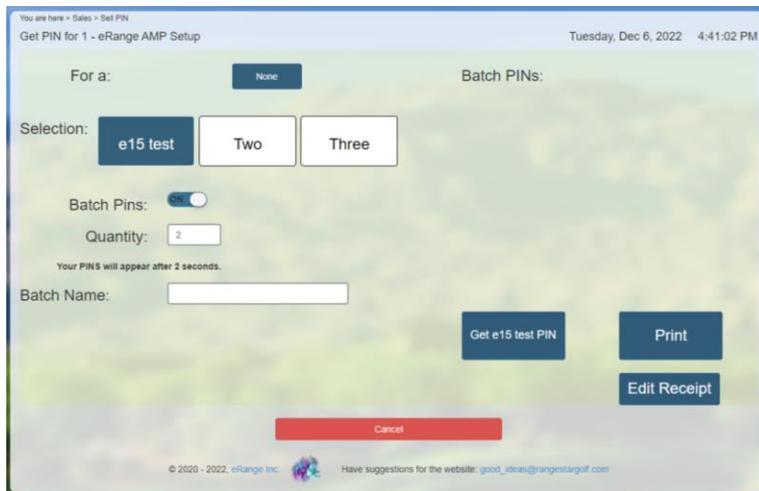
To sell a pin please click on the Sell PIN tab.



- 1) Chose a label if applicable
- 2) Then chose size
- 3) The Click GET (SIZE) PIN



- 1) If you would like to batch print pins please click the **toggle** to green for batch options to appear.



To add/manage your customers

Click on the tab called Memberships



This screen will let you add members, revalue accounts and edit member information.

While also showing the last event for each member.

The screenshot shows the 'Memberships' page. At the top, there is a navigation bar with 'Memberships' highlighted. Below the navigation bar, there is a breadcrumb trail: 'You are here > Memberships'. The main content area is titled 'All Members for 1 - eRange's Driving Range' and includes a note: 'Click Members name for full details and recent transactions.' There are several filter options: 'Show only Active Accounts - exclude expired & deactivated', 'Show only Regular Accounts - exclude Autocredit', 'Show only AutoCredit Accounts (blue text)', 'Show only Expired Accounts (red text)', and 'Show only Deactivated Accounts (brown text)'. A search box is provided with the text 'Search for membership by name, email or card number:' and a 'Search' button. To the right of the filters, there are two buttons: 'Add New Membership' and 'Membership Template'. Below these, there is a table of members with columns: Auto Credit, Member Name, Expiry Date, Discount, Last Purchase Date & Time Description, Value, Balance, and Options. The table contains several rows of member data, including 'e-range golfer', 'Scott Garratt', 'Test Card', 'Nick Jahn', 'Mike Jean', 'Witek Shop', 'BriaTest Perricelli', 'Bria Test Account', and 'Tig-ger O'Woods'. Each row has 'Edit' and 'Revalue' buttons in the 'Options' column.

Auto Credit	Member Name	Expiry Date	Discount	Last Purchase Date & Time Description	Value	Balance	Options
	e-range golfer	Jun 28, 2023		Fri, Jan 20, 2023, 12:33:27 PM	-2.00	\$120.50	Edit Revalue
\$300.00 every day	Scott Garratt	Jan 19, 2024		Wed, Jan 18, 2023, 1:24:35 PM		\$300.00	Edit
	Test Card	Oct 3, 2023		Wed, Jan 18, 2023, 12:57:39 PM	-5.00	\$677.50	Edit Revalue
\$300.00 every day	Nick Jahn	Jan 16, 2024		Mon, Jan 16, 2023, 3:27:24 PM		\$0.00	Edit
\$300.00 every day	Mike Jean	Jan 16, 2024		Mon, Jan 16, 2023, 3:24:36 PM		\$1,000.00	Edit
\$300.00 every day	Witek Shop	Jul 10, 2023		Tue, Jan 10, 2023, 1:57:04 PM	-10.00	\$0.00	Edit
\$80.00 every day	BriaTest Perricelli	Jan 25, 2023		Mon, Jan 09, 2023, 3:26:54 PM	-5.00	\$65.00	Edit
	Bria Test Account	Jan 5, 2024		Mon, Jan 09, 2023, 3:24:50 PM	-15.00	\$416.00	Edit Revalue
	Tig-ger O'Woods	Jan 6, 2024	25%	Fri, Jan 06, 2023, 3:41:35 PM	-3.75	\$431.75	Edit Revalue

To add a member to the system you will need to click on Add New Membership

This screenshot is identical to the one above, but the 'Add New Membership' button is highlighted with a yellow circle to indicate where to click to add a new member.

Home Quick View Reports Sell PIN Memberships Employee Activity My Golf Course **Logged in: Scott Garratt** My Account Log Out

You are here > Memberships > Add new range membership

Create New Range Membership

Media Type:* <input type="text" value="Range Card"/>	Account is Enabled? <input checked="" type="checkbox"/> ON <input type="checkbox"/> Uncheck to disable account.
Range Card Number:* <input type="text" value=""/>	Phone App Enabled? <input checked="" type="checkbox"/> ON <input type="checkbox"/> Check to enable use of the phone app. 975 Licences available
First Name:* <input type="text" value=""/>	Top-Up Enabled? <input type="checkbox"/> OFF <input checked="" type="checkbox"/> Check to allow golfer to top-up through app or website.
Last Name:* <input type="text" value=""/>	Auto Credit Account? <input checked="" type="checkbox"/> ON <input type="checkbox"/> Reduces abuse of 'unlimited' range privileges
eMail:* <input type="text" value=""/>	Select a basket size and reasonable basket quantity per day that this member would use to calculate a value that will be reset each time.
User Name: <input type="text" value=""/>	Limit Selection to Selected Size: <input type="checkbox"/> OFF <input checked="" type="checkbox"/>
Course Membership ID: <input type="text" value=""/>	Selection Size: <input type="text" value="Medium (\$10.00)"/>
Account Expiry Date:* <input type="text" value="One Year"/> Expires in 364 days	Quantity of Buckets: <input type="text" value="1"/>
Delay Between Purchases in Minutes: <input type="text" value="0"/> <small>A delay between purchases reduces the chance that the range member gets baskets for others. Course default delay = 0 minutes between purchases. You can over-ride the delay setting for each member individually.</small>	Reset Credit Every: <input type="text" value="1"/> Day(s)
	Auto Credit Value: \$10.00 = 1 Medium basket every day

Member Address (Optional)

Address1: <input type="text" value=""/>	State/Province: <input type="text" value=""/>
Address2: <input type="text" value=""/>	ZIP/Postal Code: <input type="text" value=""/>
City: <input type="text" value=""/>	

© 2020 - 2023, eRange Inc. Have suggestions for the website: good_ideas@rangestargolf.com

- 1) Choose member type Range card or APP only
- 2) Swipe the range card in the USB card reader or manually enter the card number (if using a range card.)
- 3) Enter First Name
- 4) Enter Last Name
- 5) Enter Email Address (This will also be the customers ID for logging in to the online account)
- 6) Enter member ID if you have your own member tracking system
- 7) Choose the expiry date for the account
- 8) Enter a delay between purchases if applicable
- 9) If the account active toggle is not set to green account will not work.
- 10) If you are making an auto credit account please make sure the Auto Credit toggle is set to green
- 11) Enter in the amount of money the customer can use
- 12) Enter in a discount if applicable
- 13) Enter in members mailing address
- 14) Then click create

Customers will receive an email with their user name and password. Once they log in to the web portal they will be prompted to change their password.

Customers will be able to review their account purchases and in some cases add funds to their account.

Customers who are using the APP can login to the app to get a one-time use QR Code using funds from their account.

** If they are set up as a regular account they have the ability to add money to the account by credit card directly though the app or online portal if applicable.

** If they are an auto credit account they are only able to purchase pin numbers with the daily auto credit amount available.

What the customer sees when they log in Regular account Range Card

Home Top-up Account My Golf Course **Logged in: Regular** My Account Log Out

Good afternoon Tigger, please review your transaction history below.

Current Balance \$ 178.00
Name Tigger of the Woods
Range Card Number 37264300000125
Account Expiry Date Monday, Feb 13 2023
Golf Course Membership ID
Purchase Delay 10 Minutes
Phone App Enabled Yes
Login UserName regular@e-range.com
[Change user name](#)
(Account Alerts) eMail regular@e-range.com
My Golf Course 1 - eRange's Driving Range

Date Range: Previous 30 days
Transaction Type: - All Transactions -

[Search and Get Report](#) [Print Transactions](#)

Location	Purchase Date	Description	Value	Balance
Page 0 of 0				

My Golf Courses
 - All Courses -

Month	Total Purchases
Apr, 2022	2
Feb, 2022	13

© 2020 - 2023, eRange Inc.  Have suggestions for the website: good_ideas@rangerstargolf.com

Auto Credit Account Range Card

Home My Golf Course **Logged in: Auto Goller Demo** My Account Log Out

Good afternoon Auto Goller, please review your transaction history below.

Current Balance \$ 195.00
Name Auto Goller Demo
Range Card Number 37264300000129
Account Expiry Date Wednesday, Feb 08 2023
Golf Course Membership ID
Purchase Delay None
Phone App Enabled Yes
Login UserName autodemo [Change user name](#)
(Account Alerts) eMail autodemo@e-range.com
My Golf Course 1 - eRange's Driving Range

Date Range: Previous 30 days
Transaction Type: Dispenser Events
Event Type: - All Dispenser Events -

[Search and Get Report](#) [Print Transactions](#)

Location	Purchase Date	Description	Value	Balance
1 - eRange's Driving Range	Fri, Jan 06, 2023, 3:01:11 PM	Large	-15.00	28.00
1 - eRange's Driving Range	Fri, Jan 06, 2023, 11:21:13 AM	Large	-24.00	43.00
1 - eRange's Driving Range	Fri, Jan 06, 2023, 10:49:26 AM	Large	-24.00	67.00
1 - eRange's Driving Range	Fri, Jan 06, 2023, 10:18:07 AM	Large	-24.00	91.00
1 - eRange's Driving Range	Fri, Jan 06, 2023, 9:38:30 AM	Large	-11.50	115.00
1 - eRange's Driving Range	Fri, Jan 06, 2023, 9:12:58 AM	Large	-11.50	126.50
1 - eRange's Driving Range	Fri, Jan 06, 2023, 8:56:20 AM	Large	-11.50	138.00
1 - eRange's Driving Range	Thu, Jan 05, 2023, 4:56:29 PM	Large	-11.50	110.50

My Golf Courses
 - All Courses -

Month	Total Purchases
Jan, 2023	11
Oct, 2022	2

To View dispenser events click on the Reports tab

Here you are able to review any events that happen at the ball machine.

You will see a summary first

1 - eRange's Driving Range - Summary				
Baskets Dispensed for: Jan 20, 2023 as of 2:09 PM				
	Total	Small	Medium	Large
Regular Range Member:	0	0	0	0
Auto Credit Range Member:	0	0	0	0
PINs used at dispenser:	5	1	2	2
Tokens used at dispenser:	0	0	0	0
Cash used at dispenser:	3	2	0	1
Credit Cards at dispenser:	2	0	1	1
Tournament:	0	0	0	0
Totals:	10	3	3	4
Pin Sales on Range Star Website:	5	1	2	2
Pin Sales at Point of Sale:	0	0	0	0
Phone App Used:	0	0	0	0
Revenue for: Jan 20, 2023 as of 2:09 PM				
	\$Total	Small	Medium	Large
Credit Card Sales at Dispenser:	\$25.00	\$0.00	\$10.00	\$15.00
Cash Sales at Dispenser:	\$25.00	\$10.00	\$0.00	\$15.00
Account Revalue (Proshop):	\$0.00			
Account Revalue (Phone App):	\$0.00			
Account Revalue (Cash at Dispenser):	\$0.00			
Total Revenue:	\$50.00			
4 Bills Inserted today with total value of:	\$25.00			

Once you click close you will see all of your transactions and filters

- 1) To search by members name or card number enter that in search by Customer name and click search
- 2) To search by date please select date range in the date range box and click search
- 3) To look at specific transaction types please chose from the drop downs and click search

Member/ Media	Purchase Date	Description/ Selection	Source	Value	Balance
PIN	Fri, Jan 20, 2023, 4:44:11 PM	Used Large - 847145	Dispenser 2	\$0.00	?
PIN	Fri, Jan 20, 2023, 4:41:11 PM	Sold Large - 847145	Lee	\$0.00	?
PIN	Fri, Jan 20, 2023, 3:06:06 PM	Used Medium - 610839	Dispenser 1	\$0.00	?
PIN	Fri, Jan 20, 2023, 3:03:06 PM	Sold Medium - 610839	admin	\$0.00	?
PIN	Fri, Jan 20, 2023, 2:53:16 PM	Used Large - 850075	Dispenser 3	\$0.00	?
PIN	Fri, Jan 20, 2023, 2:50:16 PM	Sold Large - 850075	Lee	\$0.00	?
Cash Sales	Fri, Jan 20, 2023, 1:56:32 PM	Small Cash	Dispenser 1	\$5.00	?

To view account creations, changes and sales

Click on the Employees tab

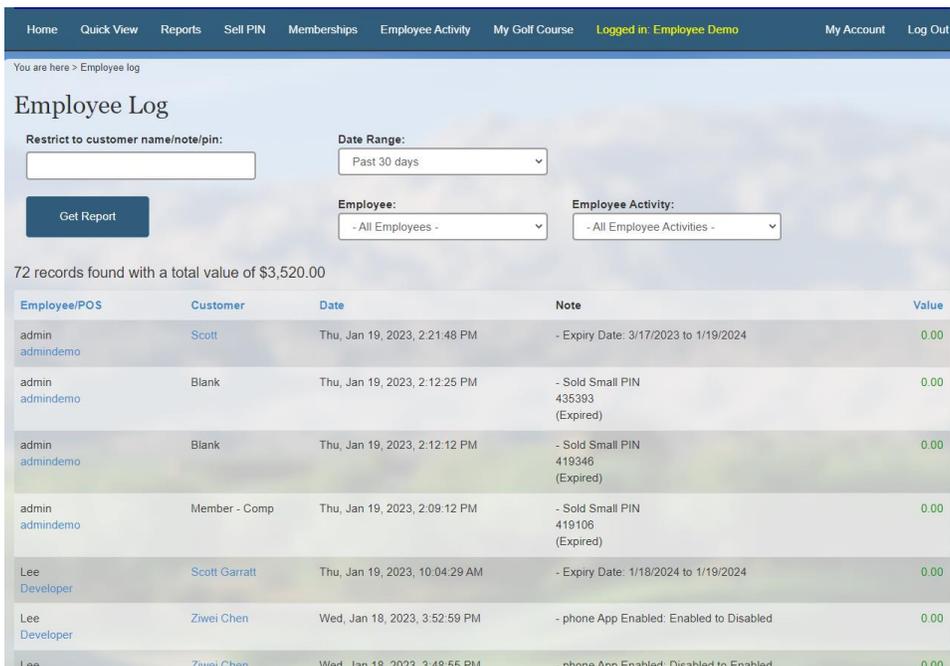
On this screen you are able to see any activity from Range Star.

Any time a PIN is generated either from website or through the app those PIN numbers will appear here. When the pin is used it will show on the dispenser events.

If you are looking for anything a specific employee did in the system you would look under this tab and search for them by name.

You will also be able to see if anyone has logged in through the app to purchase a pin or add money to their regular account.

1) Search by customer, note or PIN



The screenshot shows the 'Employee Log' interface. At the top, there is a navigation bar with links: Home, Quick View, Reports, Sell PIN, Memberships, Employee Activity, My Golf Course, Logged in: Employee Demo, My Account, and Log Out. Below the navigation bar, the page title is 'Employee Log'. There are search filters: 'Restrict to customer name/note/pin:' with an input field, 'Date Range:' with a dropdown menu set to 'Past 30 days', 'Employee:' with a dropdown menu set to '- All Employees -', and 'Employee Activity:' with a dropdown menu set to '- All Employee Activities -'. A 'Get Report' button is located below the filters. Below the filters, it says '72 records found with a total value of \$3,520.00'. The main content is a table with the following columns: Employee/POS, Customer, Date, Note, and Value.

Employee/POS	Customer	Date	Note	Value
admin admindemo	Scott	Thu, Jan 19, 2023, 2:21:48 PM	- Expiry Date: 3/17/2023 to 1/19/2024	0.00
admin admindemo	Blank	Thu, Jan 19, 2023, 2:12:25 PM	- Sold Small PIN 435393 (Expired)	0.00
admin admindemo	Blank	Thu, Jan 19, 2023, 2:12:12 PM	- Sold Small PIN 419346 (Expired)	0.00
admin admindemo	Member - Comp	Thu, Jan 19, 2023, 2:09:12 PM	- Sold Small PIN 419106 (Expired)	0.00
Lee Developer	Scott Garratt	Thu, Jan 19, 2023, 10:04:29 AM	- Expiry Date: 1/18/2024 to 1/19/2024	0.00
Lee Developer	Ziwei Chen	Wed, Jan 18, 2023, 3:52:59 PM	- phone App Enabled: Enabled to Disabled	0.00
Lee	Ziwei Chen	Wed, Jan 18, 2023, 3:48:55 PM	- phone App Enabled: Disabled to Enabled	0.00

To Search by employee

- 1) Select date range
- 2) Select employee name and click search

You are also able to export the record out to an excel format or print it for your records.

My Golf Course tab

This is where you would go to change your pricing and can add employees or manage them. You can also set up Happy Hour settings here.

The screenshot shows the 'My Golf Course' interface for '1 - eRange's Driving Range'. The top navigation bar includes Home, Quick View, Reports, Sell PIN, Memberships, Employee Activity, My Golf Course (selected), Logged in: Employee Demo, My Account, and Log Out. Below the navigation, there are buttons for 'Manage Employees', 'Create New Employee', 'Edit Course Information', 'Course Affiliations (Linked Courses)', and 'Happy Hour'. The main content area displays course details: 'Joined Date: Thu, Mar 31, 2022, 10:50:39 AM', 'Subscription Due: Sat, Jan 28, 2023, 12:00:00 AM', 'Phone Number: 289-932-1776', 'Contact eMail: support@e-range.com', 'Currency: \$ en-US', 'Current UTC Time Offset: -4 hours', and 'Course Default Delay Between Purchases: 0 minutes'. A table shows 'Basket Pricing' for 'PINS & Range Cards' and 'Credit Card' with three options: Small (\$5.00), Medium (\$10.00), and Large (\$15.00). The footer includes copyright information and a suggestion for the website.

Click on Edit Course information

From here you can update contact information, change the prices, tournament set up, edit the button labels on the device and more.

The screenshot shows the 'Edit Course Information' page. It includes a header with navigation and user information. The main content area is divided into several sections: 'Course Information' with fields for Name, Phone, Contact eMail, eMail for notifications, and Website; 'Description of basket sizes' with a table for Selection 1 and Selection 2, each with Description, Ball Count, Range Card Price, and Credit Card Price; 'Tournament Settings' with a toggle for 'Enable Tournament Complimentary Baskets', 'Tournament Label', 'Tournament Start Time', 'Tournament End Time', and three selection toggles; 'AMP Device Settings' with 'PIN Expiry (min):' and 'Button label' fields; 'Allow One Negative Purchase' with a toggle; 'eCommerce Account and Phone App Settings' with 'Top-up Enabled' and 'Minimum Top-up Amount to Retain Discount'; and 'PIN Sales Labels' with seven label fields.

To set up Happy Hours settings click on Happy Hour

Home Quick View Reports Sell PIN Memberships Employee Activity My Golf Course **Logged in: Employee Demo** My Account Log Out

You are here » Happy Hour
Happy Hour Settings Add New Happy Hour Rule

Label	Start Time	End Time	PINS & Range Cards	Credit Card	Discount enabled	Effective Date/Day(s)	Options	
Closed	5:00 PM	11:59 PM	Small	Disabled	Disabled	No	Weekday	Enabled
			Medium	Disabled	Disabled			Edit
			Large	Disabled	Disabled			
Closed	12:00 AM	11:59 PM	Small	Disabled	Disabled	No	Weekend	Enabled
			Medium	Disabled	Disabled			Edit
			Large	Disabled	Disabled			
Happy Hour	9:00 AM	4:30 PM	Small	\$1.00	Disabled	No	Tuesday Wednesday Thursday Friday	Disabled
			Medium	Disabled	Disabled			Edit
			Large	Disabled	Disabled			Delete

© 2020 - 2023, eRange Inc.  Have suggestions for the website: good_ideas@rangerstargolf.com

From here you can add or edit your happy hour events.

Helpful tip: you can use the happy hour function to “turn off” your dispenser at night.

You just set rules from close to midnight and then midnight to your opening time.

The message on the device will just say the course is closed.